

**PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc/**

Church Information Form (Part I) Step 1 of 5

Church/Organization ID: 01676

Church/Organization Name: THE VILLAGE PRESBYTERIAN CHURCH (TVPC)

Mailing Address: 1300 SHERMER ROAD

City: NORTHBROOK

State: IL Zip Code: 60062

Telephone Number: 847-272-0900

Fax Number: 847-509-8872

Email: tvpchurch@tvpchurch.org

Web site: www.tvpchurch.org

Step 2 of 5

Church Size (Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance: 348

Church School Attendance: 212

Church School Curriculum: Group [Pre-school Tykes]; Basic 252 [Kindergarten – 5]; Gospel Light and Cook [Youth 6-12]; Adult: [varied/in house]

Check if certified as eligible for participation in the Seminary Debt Assistance Program

CIF (Part I) - Step 3 of 5

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

<u>0</u>	African American
<u>98</u>	Caucasian
<u>0</u>	Chinese
<u>0</u>	Hispanic Mexican/Central American
<u>0</u>	Hispanic Puerto Rican
<u>0</u>	Japanese
<u>2</u>	Korean
<u>0</u>	Native American
<u>0</u>	Taiwanese
<u>0</u>	Other Asian
<u>0</u>	Other

CIF (Part I) - Step 4 of 5

Presbytery: PRESBYTERY OF CHICAGO

Synod: LINCOLN TRAILS

Community Type (select one)

<input type="checkbox"/> Rural	<input type="checkbox"/> Village	<input type="checkbox"/> Town
<input type="checkbox"/> Small City	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Urban
<input type="checkbox"/> Inner City	<input type="checkbox"/> College	<input type="checkbox"/> Recreation
<input type="checkbox"/> Retirement	<input type="checkbox"/> N/A	

CIF (Part I) - Step 5 of 5

Clerk of Session Details:

Name: WILLIAM S. MC DOWELL, JR.

Address: 7 THE COURT OF BAYVIEW

City: NORTHBROOK

State: IL Zip Code: 60062

Preferred Phone: 847-919-0509

Alternate Phone: 847-272-8536

E-mail: wmcowelljr@comcast.net

FAX: 847-919-0509

Church Information Form (Part II) Step 1 of 7

Church/Organization ID: 01676

Church/Organization Name, City, State: The Village Presbyterian Church, Northbrook, Illinois

Position To Be Filled (select one)

- | | |
|---|---|
| <input type="checkbox"/> Associate Pastor (CE) | <input type="checkbox"/> Church Educator (non-ordained) |
| <input type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Campus Ministry |
| <input type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Associate Pastor (Young Adult) | <input type="checkbox"/> Administrator |
| <input type="checkbox"/> Pastor (Solo) | <input type="checkbox"/> Church Business Administrator |
| <input checked="" type="checkbox"/> Pastor (Head of Staff) | <input type="checkbox"/> Executive |
| <input type="checkbox"/> Pastor (New Church Development/Fellowship) | <input type="checkbox"/> Minister of Music (ordained) |
| <input type="checkbox"/> Pastor (Redevelopment/Transformation) | <input type="checkbox"/> Director of Music (non-ordained) |
| <input type="checkbox"/> Pastor (Tent Maker/Part-time) | <input type="checkbox"/> College/Seminary Faculty |
| <input type="checkbox"/> Pastor (Yoked/Multiple) | <input type="checkbox"/> College/Seminary Staff |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Pastoral Counselor |
| <input type="checkbox"/> Designated Pastor | <input type="checkbox"/> General Assembly Staff |
| <input type="checkbox"/> Mission Pastor | <input type="checkbox"/> Presbytery Staff |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> Synod Staff |
| <input type="checkbox"/> Interim Pastor | <input type="checkbox"/> Presbytery/Synod Stated Clerk |
| <input type="checkbox"/> Interim Associate Pastor | <input type="checkbox"/> Presbytery/Synod Executive |
| <input type="checkbox"/> Pastor (Parish) | <input type="checkbox"/> Presbytery/Synod Program Staff |
| <input type="checkbox"/> Pastor (Shared Ministry) | <input type="checkbox"/> Youth Director (non-ordained) |
| <input type="checkbox"/> Executive Pastor | |

Specify Title (if appropriate) _____ SENIOR PASTOR _____

Employment Status

Full Time _____ Part Time _____ Open to Either

Years of Experience Desired

_____ First Ordained Call _____ less than 2 years _____ 2 years or more
_____ 4 years or more _____ 6 years or more 8 years or more

Language Requirements

English _____ Spanish _____ Korean _____ Mandarin Chinese
_____ Japanese _____ Cantonese _____ Taiwanese _____ Other

Deadline date for this CIF, if any: _____ for Session meeting December 21, 2009 _____

CIF (Part II) - Step 2 of 7

Is this a yoked congregation? No _____ Yes

CIF (Part II) - Step 3 of 7

Church Mission Statement:

“The Village Presbyterian Church exists to give God glory through our worship and service as we bring people to Jesus and membership in His family, develop them for Christ-like maturity, and equip them for both their ministry in the church and their mission in the world.”

In fulfilling our mission and in gratitude for God’s grace, the reconciling act of Jesus Christ, and the guidance of the Holy Spirit, we strive to:

- **Welcome All People** to our congregation with the hope that believers and seekers alike will always find a warm, accepting and nurturing environment.
- **Worship God** as revealed in Scripture with all of our heart, soul, mind and strength, and in so doing find inspiration and direction for our lives.
- **Build Fellowship** where members support and care for one another through authentic Christian relationships.
- **Grow Spiritually** through dynamic, Scripturally based programs that are supportive of individuals, marriages and families. We want everyone - adults, youth and children - to increase their understanding of Jesus Christ and grow in their relationship with Him and service to Him.
- **Empower Our Members** for service opportunities where they can creatively and meaningfully use their personal gifts and talents for ministry.
- **Reach Out to Others**, locally and globally, proclaiming the gospel of Jesus Christ and meeting physical and spiritual needs.

Narrative Questions: *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

Please write a brief description of your church/organization programs or accomplishments.

Located in the heart of Northbrook, TVPC has been a place of worship, social and community gatherings for almost 120 years. We offer three distinct Sunday morning worship services featuring traditional and contemporary music, with the traditional service being broadcast weekly on cable television. We share God's truth in Sunday morning classes for adults, youth, and children. These continue through the week in small group men's and women's ministries, Bible studies, prayer fellowships, and a variety of youth activity and education offerings. Our Stephen Ministry program provides a caring presence and spiritual resource to those undergoing difficult life challenges and the Career Resource Ministry aids those in career transition. Our music ministry includes adult and children's choirs, praise singers, bell choirs, and contemporary worship ensembles. We have recently completed (and fully paid for) an extensive physical expansion and restoration of our church building to honor God and to enhance our worship and other congregational activities. We make our facilities available to the community for Boy Scouts, Girl Scouts and other human services programs. TVPC also engages in many local and international ministries and assists dozens of refugee families annually. We reach out to the world as special needs arise; such as participating in Hurricane relief on the Gulf Coast, regularly volunteering at a Chicago soup kitchen, and providing Christmas gifts to needy children.

Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.

The Village Presbyterian Church is a relatively large, multi-generational congregation in an affluent North Shore suburb of Chicago. Northbrook has a predominantly white population with strong Jewish, Asian, and Eastern European presences, a competitive, high-quality public education system, and a strong commitment to the arts. TVPC is prominent both physically and socially in the Northbrook community, and our programs, leaders and members have always been integrated with those of the community around us. Our membership includes a significant segment of highly educated professionals and executives and many families, some with two or even three generations active in church life. We have strong, committed lay leaders who give a great deal of their time and talent to further the mission of the church. TVPC supports a large number of missionaries who serve throughout the world, some who grew up in this congregation, and many of whom make annual visits to our church and are personally known by our members. A talented staff of 17 including an associate pastor, a spiritual growth minister, a children's minister, a youth minister, a music director, and other music and administrative staff supports our congregation.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

We are a welcoming congregation of diverse faith backgrounds. With this comes a variety and richness in ideas, beliefs, traditions and outlooks on the Church and the world in which we live. An ongoing theological challenge in such a diverse group is to familiarize our members with the beliefs, Confessions, and procedures of the Reformed/Presbyterian tradition, and to build committed disciples of Jesus Christ. We are becoming more focused on the urgent need for outreach and witness in our community and our world; and we strive to engage and equip more of our members in meeting this need through prayer, stewardship, and hands-on work. In Northbrook, we are called to witness to both the Jewish and Muslim communities around us in spreading peace and understanding and sharing the love and gospel of Jesus Christ. Our Church members, especially the youth, lead busy, time-challenged lives. TVPC strives to be a place of respite, spiritual enrichment and biblical education. Children and youth education programs have always been strong. Recent years have seen tremendous growth in adult education programs as we strive to understand our world, and our place in it as a Christ-centered church. Our mission is based upon the belief that God has revealed Himself in many ways, but supremely in the person and work of Jesus Christ, made known to us in the Bible, through the work of the Holy Spirit.

CIF (Part II) - Step 4 of 7

References (Limit 3)

**Below, please list three persons who know your congregation. You might list your Executive
Presbyter, a Committee on Ministry liaison, a neighboring pastor, or other persons whom you
believe can give a clear and accurate reference for your congregation.**

Name: Rev. Dr. Terry V. Swicegood
Address: The Village Presbyterian Church,
1300 Shermer, Northbrook, IL 60062
Phone Number (847) 272-0900
Relation: Interim Pastor
E-mail: tswicegood@tvpchurch.org

Name: Rev. Daniel McNerney
Address: 958 Pine Street, Winnetka, IL 60093-2022
Phone Numbers: (847) 446-1019
Relation: Former Parish Associate of TVPC,
Presbyterian Frontier Fellowship liaison to TVPC
E-mail: PFFDMcN@aol.com

Name: Rev. Dr. Anne Fisher
Address: 3891 Drexel, Gurnee, IL 60031
Phone Numbers (847) 687-1465
Relation: Presbytery of Chicago, Committee on Ministry, liaison to TVPC
E-mail: annefisherdana@sbcglobal.net

CIF (Part II) - Step 5 of 7

Position Description: *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

A. Major Responsibilities: *For what specific tasks, assignments, and program areas will this person have responsibility?*

- Provide leadership to develop and maintain an outstanding worship program for the entire congregation
- Preach the Word based on the belief that Christ is the focus and that the Scriptures are the foundations for all church endeavors
- Give counsel to and serve as the Moderator for the Session and its various teams and committees
- Provide and administer the pastoral care program in an exemplary manner
- Provide strong leadership and support for stewardship programs in the church
- Administer the sacraments according to the Book of Order of the Presbyterian Church (U.S.A.)
- Develop and provide an assessment of all programs of the church
- Continue to expand of the congregation's ministries and mission, being aware of the need for outreach and evangelism
- Evaluate the professional staff with evaluation instruments based on goals and objectives
- Lead and support desired changes while understanding and respecting The Village Church's traditions
- Prioritize, set and accomplish goals

B. Characteristics and Qualifications needed:

- A Christ-centered leader with the highest standards of ethical and Christian character
- A dynamic, engaging preacher who can apply insights and truths of Scripture to everyday life, current issues
- Understands and respects the broad faith backgrounds of members
- Experienced in expanding a congregation in numbers and discipleship
- An excellent communicator who can develop, articulate and implement visionary ideas
- Able to work collegially and respectfully with staff and Session
- Experienced with many worship styles, traditional to contemporary

- Energized by interactions with others; relates to men, women and children with authenticity and compassion
- Sensitive to the needs of our church families – traditional, single-parent, dual-career, multi-generational, widow/widowers and singles
- Has excellent management skills and has been pastor/associate pastor in a large multi-staffed church
- Is willing to take a stand and be bold when appropriate
- Accepts diversity and an ecumenical outlook
- Sensitive to social justice issues
- Has working knowledge of all aspects of church life
- Has a sense of humor and a joyful outlook
- Has a Master of Divinity and Doctor of Ministry/PhD. or progress toward one
- Committed to Reformed theology and Presbyterian government
- Is an ordained minister in PCUSA
- Willing to work hard while maintaining a healthy, rewarding life outside TVPC

Primary Skill Choices: Select up to 10 skills from the list below which you would like to see in the person filling this position.

- Congregational Fellowship
- Evaluation of Program and Staff
- Pastoral Care
- Preaching
- Administrative Leadership
- Communication (Written/Oral)
- Corporate Worship/Sacraments
- Evangelism
- Spiritual Development
- Stewardship and Commitment Program

Compensation and Housing. *A range is needed for matching purposes. The maximum salary is not published anywhere. Effective salary is cash salary plus housing allowance or manse value and other compensation considered "effective salary" by the Board of Pensions of the PC(USA).*

Minimum **Effective** Salary: \$100,000

Maximum **Effective** Salary: \$130,000

Housing Type Manse
 Housing Allowance
 Open To Either
 Not Applicable (*For Non-pastoral Positions Only*)

Geographic Choices.

Suggest individuals from anywhere in the United States (or)

Suggest individuals only from specific areas checked below:

- | | |
|---|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Alaska |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> Arizona |
| <input type="checkbox"/> California | <input type="checkbox"/> Colorado |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> District of Columbia |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> Florida |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> Hawaii |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> Illinois |
| <input type="checkbox"/> Indiana | <input type="checkbox"/> Iowa |
| <input type="checkbox"/> Kansas | <input type="checkbox"/> Kentucky |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Maine |
| <input type="checkbox"/> Maryland | <input type="checkbox"/> Massachusetts |
| <input type="checkbox"/> Michigan | <input type="checkbox"/> Minnesota |
| <input type="checkbox"/> Mississippi | <input type="checkbox"/> Missouri |
| <input type="checkbox"/> Montana | <input type="checkbox"/> Nebraska |
| <input type="checkbox"/> North Carolina | <input type="checkbox"/> North Dakota |
| <input type="checkbox"/> New Hampshire | <input type="checkbox"/> New Jersey |
| <input type="checkbox"/> New Mexico | <input type="checkbox"/> New York |
| <input type="checkbox"/> Nevada | <input type="checkbox"/> Ohio |
| <input type="checkbox"/> Oklahoma | <input type="checkbox"/> Oregon |
| <input type="checkbox"/> Pennsylvania | <input type="checkbox"/> Puerto Rico |
| <input type="checkbox"/> Rhode Island | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> South Dakota | <input type="checkbox"/> Tennessee |
| <input type="checkbox"/> Texas | <input type="checkbox"/> Utah |
| <input type="checkbox"/> Vermont | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Washington | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> Wisconsin | <input type="checkbox"/> Wyoming |

CIF (Part II) - Step 6 of 7

Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n) (G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

Yes
 No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church *"...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."*

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

Yes
 No

CIF (Part II) - Step 7 of 7

Pastor Nominating Committee/Search Committee Chairperson Detail:

Name James Rohrbaugh

Address 1176 Taylor Street

City Northbrook State IL Zip Code 60062

Preferred Phone 847 498-2742

Alternate Phone _____

FAX _____

E-mail Address for PNC Communications: JamesRohrbaugh@comcast.net

Endorsements

Pastor Nominating Committee

or Search Committee _____ Date _____

Signature

Clerk of Session _____ Date _____

Signature

Committee on Ministry _____ Date _____

Signature

Rev. 12/14/2009

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.